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| **Scottish Public Pensions Agency** |
| **Application for the executor of an estate** |

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|  | **Section 1 - deceased member’s personal details** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Scheme reference number | | | | | |  | | | | | | | | | | | | | |  | |  | |  | |  |  | |  |
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|  | Surname | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Forename(s) | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Title | | | | | | Dr |  | | Mr | |  | | Mrs | |  | | Miss | |  | | Ms | |  | | Other | | |  |  |
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|  | National Insurance number | | | | | |  | | | | | | | | | | | | | | | | | |  | |  |  | |  |
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|  | Date of birth (DD/MM/YYYY) | | | | | |  | | | | **/** | |  | | | | **/** | |  | | | | | | | |  |  | |  |
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|  | Date of death (DD/MM/YYYY) | | | | | |  | | | | **/** | |  | | | | **/** | |  | | | | | | | |  |  | |  |
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|  | **Section 2 - Executor details** | | | | | | | | | | | | | | | | | |  |
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|  | Name of the Executor of the estate | | | | | |  | | | | | | | | | | | |  |
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|  | Contact address | | | | | |  | | | | | | | | | | | |  |
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|  |  | | | | | | Post code | | | | |  | | | | | | |  |
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|  | Email address | | | | | |  | | | | | | | | | | | |  |
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|  | Telephone number | | | | | |  | | | | | | | | | | | |  |
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|  | Solicitor reference or contact name (if applicable) | | | | | |  | | | | | | | | | | | |  |
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|  | Relationship of the executor to the deceased (e.g Son / Daughter / Brother / Sister / Solicitor etc | | | | | |  | | | | | | | | | | | |  |
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|  | **Section 3 – bank details**  **These must be the bank details of the executor and NOT of the deceased member.** | | | | | | | | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Name of account holder | | | | | |  | | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Name of Bank/Building | | | | | |  | | | | | | | | | | | |  |
|  | Society | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Branch | | | | | |  | | | | | | | | | | | |  |
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|  | Branch address | | | | | |  | | | | | | | | | | | |  |
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|  | Bank sort code | | | | | |  | | **-** |  | | **-** |  | |  |  |  |  |  |
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|  | Account Number | | | | | |  | | | | | | | |  |  |  |  |  |
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|  | Building Society roll  Number | | | | |  | | | | | | | | | | | | |  |
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|  | **Section 4 – declaration** | | | | | | | | | | | | | | | | | |  |
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|  | I declare that the statements made by me on this form are true to the best of my knowledge and belief. I have included the relevant certificates (where applicable) | | | | | | | | | | | | | | | | | |  |
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|  | Signed | | | |  | | | | | | | | | | | | | |  |
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|  | Date | | | |  | | | | | | |  |  |  |  |  |  |  |  |
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You can submit the completed form and supporting documents on our online webform at [www.pensions.gov.scot/contact-us](http://www.pensions.gov.scot/contact-us) or post the information to the Scottish Public Pensions Agency, 7 Tweedside Park, Tweedbank, Galashiels, TD1 3TE