



## 1. Agenda - Scottish Teachers Pension Board

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|-------------------------|---|
| <b>Meeting</b>          | Scottish Teachers Pension Board   |
| <b>Meeting date</b>     | 06 September 2023   |
| <b>Meeting time</b>     | 1030 - 1330   |
| <b>Meeting location</b> | Hybrid<br><a href="#">Click here to join the meeting</a><br>Meeting ID: 356 753 032 947<br>Passcode: 7pUxNc |

| No. | Item   | Delivery  | By  |
|-----|--|-----------|---|
| 1.  | <b>Apologies and declarations of interest</b>  | Verbal    | <b>Chair</b>  |
| 2.  | <b>Minutes of previous meeting</b>   | Paper 2.1 | <b>Chair</b>  |
| 3.  | <b>Review of outstanding actions</b>   | Paper 3.1 | <b>Chair</b>  |
| 4.  | <b>Performance, Risk and Projects</b>  |           |   |
|     | 4.1. Performance Report <ul style="list-style-type: none"> <li>Chief Executive overview</li> <li>Scheme performance</li> <li>Agency performance</li> </ul> | Paper 4.1 | <b>David Robb</b><br><br><b>Debbie Trafford</b><br>People Transformation Lead<br><br><b>Garry Cossar</b><br>Head of People, Strategy & Communications |
|     | 4.2 Customer insights dashboard  | Verbal    | <b>Laura Pacey</b><br>Customer Service Manager<br>& <b>Nuria Ruiz</b> ,<br>Senior Researcher, User Centred Design                                     |
|     | 4.3 Finance  | Paper 4.2 | <b>Phil McKibben</b><br>Head of Finance   |
|     | 4.4 Risk   | Paper 4.3 | <b>Hannah Grout</b><br>Risk & Assurance Manager   |
|     | 4.5 Pension Platform Programme   | Paper 4.4 | <b>Dave Gunner</b>  |
|     | 4.6 2015 Remedy  | Paper 4.5 | Programme Director  |
|     | 4.7 Annual Events  | Paper 4.6 | <b>Debbie Trafford</b><br>People Transformation Lead  |
|     | 4.8 Data Improvement   | Paper 4.7 | <b>Dave Gunner</b><br>Programme Director  |

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| 5. Other Board Business                        |   |           |   |
|--|---|-----------|---|
| 5.1  | Governance Report   | Paper 5.1 | <b>Clare Moffat</b><br>Corporate Governance<br>Manager                                    |
| 5.2  | External Engagement   | Paper 5.2 | <b>Lorraine Spalding</b><br>Project Communications and<br>External Communications<br>Lead |
| 5.3  | Horizon scanning  | Verbal    | All   |
| 5.4  | Any other business  | Verbal    | All   |
|  | <ul style="list-style-type: none"> <li>SAB Overview</li> </ul>                                  |           | <b>Greg Walker</b><br>Senior Policy Manager   |
|  | <ul style="list-style-type: none"> <li>Autumn 2023 Contingency<br/>Planning Overview</li> </ul> | Paper 5.3 | <b>Debbie Trafford</b><br>People Transformation Lead                                      |
| <b>Next meeting:</b> 06 December 2023 (Remote) |   |           |   |

### Digital Recording of board meetings

In line with the new SPPA Digital Recording Policy, the Corporate Governance team will be recording MAB, ARC and People Committee meetings to assist the minute-taker in drafting the minutes. Recordings will be retained for 14 days or until the draft minutes are signed off by the Chair and then deleted. Recordings will be securely stored and will not be shared outwith the Corporate Governance team.

You will be informed at the beginning of the meeting that the meeting is being recorded and you will be able to see in Microsoft Teams when the meeting is being recorded.

A data protection impact assessment has been completed and signed off for the recording of board meetings.

Please contact Jonathan Sharp ([jonathan.sharp@gov.scot](mailto:jonathan.sharp@gov.scot)), Data Protection & Information Governance Manager or [SPPAGovernance@gov.scot](mailto:SPPAGovernance@gov.scot) if you have any questions about the recording of meetings.