



**SPPA**

Scottish Public  
Pensions Agency  
Buidheann Peinnean  
Poblach na h-Alba

<b>Meeting</b>	Scottish Teachers Pension Board
<b>Meeting date</b>	24 February 2022
<b>Meeting time</b>	14.00 - 17.00
<b>Meeting location</b>	MS Teams

Item	Item	Delivery	By	Actions	Time
<b>Pension Board governance matters</b>					
1.	Welcome and introductions 1.1 Apologies 1.2 Declarations of interest	Oral	Chair		5
2.	Previous minutes and actions 2.1 Approval of draft minutes of previous meeting 2.2 Review of Action Points	Paper 2.1 Paper 2.2	Chair		10
<b>Substantive items for discussion</b>					
3.	Operational Excellence Update 3.1 SPPA Structure Changes – introduction to Chief Operating Officer 3.2 Priorities – Management Information (MI) development and dashboard 3.3 Projects update 3.4 Horizon scanning 3.5 Data working group	Oral  Paper 3	Craig Gardiner  Mark Humble	T22.09 T0521.06 T1121.01	25
4.	2015 Remedy Update	Paper 4	Anne Walsh		10
5.	Customer Service Update 5.1 Quarter 3 Update (with dashboard) 5.2 Update on improvements to ill-health process 5.3 Data Quality 5.4 Technical Working Group (TWG) subgroup update	Paper 5	Dev Dey  Gerry McGarry	T0221.06 T0921.07 T1121.02 T1121.03 T1121.04	30
<b>Break</b>					15
6.	Governance Update 6.1 Self-assessment 6.2 Terms of Reference review	Paper 6 Paper 6.1 Paper 6.2	Stuart MacArthur	T1020.14 T1121.08	20
7.	Risk & Assurance Update 7.1 Strategic Risk Register 7.2 Scheme-specific Risk Register 7.3 Breaches Log 7.4 Overpayments	Paper 7	Hannah Grout	T1121.05	15
8.	Pension Platform Procurement Programme Update	Paper 8	Phil Heywood		10
9.	Policy Internal Dispute Resolution Procedure (IDRP) Update	Paper 9	Greg Walker	T8.11 T1121.06	5
<b>Items for noting – for comment by exception</b>					
10.	Board Responsibilities	Paper 10	Vice Chair		5
<b>Any other business</b>					
11.	Any other competent business		Chair		10
12.	Next scheduled meeting: 19 May 2022		Chair		5