

Meeting	Scottish Teachers Pension Board
Meeting date	11 November 2021
Meeting time	10:00 – 13:00
Meeting location	MS Teams

Item	Item	Delivery	By	Actions	Time
Pension Board governance matters					
1.	Welcome and introductions 1.1 Apologies 1.2 Declarations of interest	Oral	Chair		5
2.	Previous minutes and actions 2.1 Approval of draft minutes of previous meeting 2.2 Review of Action Points	Paper 2 Paper 2.1	Chair		10
Substantive items for discussion					
3.	Working arrangements update	Oral	Garry Cossar		5
4.	Operational Excellence Update 4.1 Priorities – MI development and dashboard 4.2 Projects update 4.3 Horizon scanning 4.4 2015 Remedy stakeholder engagement	Paper 4 Paper 4.4	Rachel Miller Andre Morelli	T22.09 T0921.04 T0921.04 T0921.02 T0921.01 T0521.06	35
5.	Customer Service Update 5.1 Quarter 2 Update (with dashboard) 5.2 Update on improvements to ill-health process 5.3 Data Quality 5.4 TWG subgroup update	Paper 5	Dev Dey Gerry McGarry	T15.03 T0921.09 T0921.08 T0921.07 T0921.06 T0921.05 T0221.06	30
Break					
6.	Risk & Assurance Update 6.1 Strategic Risk Register 6.2 Scheme-specific Risk Register 6.3 Breaches Log 6.4 Overpayments	Paper 6	Hannah Grout		20
7.	Pension Platform Procurement Programme Update 7.1 Business case review	Paper 7 Paper 7.1	Phil Heywood		15
8.	Policy IDRP Update	Paper 8	Greg Walker	T8.11	5
9.	SAB Update See minutes of meeting held 24 May 2021	Oral	Chair		10
10.	Governance Update 10.1 Training 10.2 Corporate governance review 10.3 Self-assessment 10.4 Terms of Reference review 10.5 TPR Code of practice 10.6 Membership and terms	Paper 10 Paper 10.1	Stuart MacArthur	T1020.14 T0921.03	10
Items for noting – for comment by exception					
11.	Board Responsibilities	Paper 11	Vice Chair		5
12.	Update on action T1020.06	Paper 12	D Trafford	T1020.06	5
Any other business					
13.	Any other competent business		Chair		5
14.	Next scheduled meeting: 24 Feb 2022		Chair		5