

**THE LOCAL GOVERNMENT PENSION SCHEME (SCOTLAND) REGULATIONS 2018
INTERNAL DISPUTES RESOLUTION PROCEDURE STAGE 2 – NON-MEDICAL APPEAL**

- If you wish to appeal under Stage 2 of the Internal Disputes Resolution Procedure (IDRP), please set out your application using the attached form, and send it to us at the address provided. Please include a copy of the **Stage 1 Determination letter** which you received from the person appointed at the end of the first stage of the appeal procedure.
- Please also provide any correspondence you consider would be helpful to us in support of your appeal.
- If you are happy to receive correspondence regarding your appeal by e-mail, please provide your e-mail address in the space provided on the application form.

To: IDRPAplications@gov.scot Policy Manager, LGPS Scottish Public Pensions Agency 7 Tweedside Park Tweedbank Galashiels TD1 3TE	Name: Address: Tel No: e-mail address:
Date of Birth:	National Insurance No:
Employer Contact Details:	Job Title:
I am currently pursuing a claim against the employer named above via Employment Tribunal or Courts: Yes * <input type="checkbox"/> No <input type="checkbox"/>	
*If you answered yes to the question above please tell us about the claim in the section below.	

Basis of appeal:

Date of application:

Please also submit a copy of the **Stage 1 Determination Letter** and any other relevant documentary evidence you wish to be considered.

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MANDATE FOR RECORDS

Name:	Address:
Date of Birth:	
<p>I hereby authorise you to release to the Scottish Public Pensions Agency all records which they may request in respect of my appeal.</p> <p>This mandate is written under and in terms of The Data Protection Act 2018.</p>	
Signed:	Dated: