

## NHS Superannuation Scheme (Scotland) Annex D

### APPLICATION FOR SALARIED GP PRACTITIONERS SALARY DETAILS

This form is to be used by the member to help employers ensure they are deducting the correct contribution rate. Assistant and salaried GP practitioners including locums who are not principal GPs are required to ensure that earnings from all NHS employment are taken into account when setting the level of contributions which will be payable to the NHS Pension Scheme (Scotland).

This form must be given to all employers (in respect of assistant and salaried GP employments) for completion. This form does not apply to GP providers, GP registrars, or freelance GP locums. A copy should also be retained by the employer (including PSD for locums).

Once all employers have provided Pay information the member must send the completed form, detailing all employments, to all relevant employers, to ensure the correct rate is applied. This form should not be sent to the SPPA. It must be sent to all active employers.

#### Notes for completion

1. The pay declared under “estimate of actual earnings” is the actual salary paid taking account of any reduced (i.e. half) pay in respect of sick leave, maternity leave etc.
2. Employers should enter date of commencement of employment if this takes place after the commencement of the scheme year.
3. Employers should enter date of termination of employment if this occurs before the end of the scheme year.
4. The current contribution rates can be found on our website at <https://pensions.gov.scot/nhs/your-membership/your-contributions>
5. Employer contribution rate from 1 April 2019 to 31 March 2023 is 20.9%.

#### Part A – to be completed by the member

Scheme reference number

Surname

Forename(s)

National Insurance number

**Part B – to be completed by all employers**

Name and address of each employer	Estimate of annual earnings 2020-2021	Commencement date of employment (see notes for completion)	Termination of employment date if applicable (see notes for completion)
1.			
2.			
3.			
4.			
Total aggregate of estimated earnings columns 1 - 4			
Contribution tier applicable to total aggregated income			

N.B. each employer will continue to pay employer contributions on the individual employment and not the aggregated earnings

**Part C – to be completed by the member and sent to all relevant employers**

**Declaration**

I understand that the information provided on this form is, to the best of my knowledge accurate and that the information contained is only to be used for the purpose of setting the correct contribution tier in respect of the NHS Pension Scheme.

Signed

Date

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