



## Scottish Parliamentary Pension Scheme

### Nomination for Death in Service Lump Sum

In the event of your death in service, the Fund Trustees have some discretion over the payment of the death in service lump sum. You are therefore invited to indicate the beneficiary / beneficiaries you would wish to receive the lump sum and the proportion you would like each to receive. You should do this using the attached form and also keep your nominations up to date – indeed they automatically become invalid if any one of them dies or your marital/civil partnership circumstances change.

If there are no valid nominations when you die, the lump sum may be paid to your estate with possible delay and tax consequences.

Notes:

1. Receipt of this form will be acknowledged by the Scottish Public Pensions Agency.
2. You may nominate more than one person if you so wish.
3. If you nominate more than one person you should specify the proportion of the lump sum to be granted to each (please ensure each nominee has a full percentage eg 34%, not 33.3%, and the totals equal 100%).
4. Your nomination will cease to be valid if the nominee is your spouse or civil partner and your marriage/partnership ends or, if you have nominated more than one person, if any of the nominees die.
5. You may revoke a nomination by completing a new form and returning it to the Scottish Public Pensions Agency.
6. You should ensure that either the Scottish Public Pensions Agency or the executor of your Will is informed of any change in your nominee's address.

PERSONAL DETAILS	
Scheme reference number	<input type="text" value="M"/> <input type="text" value="S"/> <input type="text" value="P"/> <input type="text"/> <input type="text"/> <input type="text"/>
Surname	<input type="text"/>
Forename(s)	<input type="text"/>
Date of birth	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
National Insurance number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

To the Fund Trustees, I hereby nominate the undernoted person(s) to receive the proportion as stated, of any lump sum which may be granted by the Fund Trustees in the event of my death whilst serving as an MSP or office-holder.

**Nominee 1**

Name in full   %

Address

Date of birth  /  /  Relationship to nominator

**Nominee 2**

Name in full   %

Address

Date of birth  /  /  Relationship to nominator

**Nominee 3**

Name in full   %

Address

Date of birth  /  /  Relationship to nominator

**Nominee 4**

Name in full   %

Address

Date of birth  /  /  Relationship to nominator

Signed (in the presence of a witness*)	<input type="text"/>
Date	<input type="text"/> / <input type="text"/> / <input type="text"/>
Witness signature	<input type="text"/>
Date	<input type="text"/> / <input type="text"/> / <input type="text"/>
Witness full name	<input type="text"/>
Witness occupation	<input type="text"/>
Witness address	<input type="text"/> <input type="text"/> <input type="text"/>
	<input type="text"/>

\* The witness must be someone other than a nominee

Please complete and return to: Small Schemes, Scottish Public Pension Agency,  
7 Tweedside park, Tweedbank, Galashiels, TD1 3TE

