

## NHS Superannuation Scheme (Scotland)

### CAPITALISATION OF PENSION AND COMPENSATION PAYMENTS

#### SECTION 1 – ADDRESSEE DETAILS

Sections 3 to 7 of this form should be completed for each individual capitalisation payment and sent to:

SPPA,  
Finance Section,  
7 Tweedside Park,  
Tweedbank  
Galashiels  
TD1 3TE

#### SECTION 2 – PAYMENT DETAILS

One payment should be made for the total of all cases being capitalised and the summary sheet completed (see Section 8). For payment by instalment, complete Section 9. Payment should be made by bank transfer to the account detailed below

Citi Bank  
Citigroup Centre  
25 Canada Square  
Canary Wharf  
London

Account Name: GBS re SPPA  
Account number: 12479672  
Sort Code: 08-33-00

#### SECTION 3 – EMPLOYEE DETAILS

Name		Date of Birth	
NI No.		Sup No.	
Occupation			
Special Class or Mental Health Officer status?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

#### SECTION 4 – EMPLOYER DETAILS

Organisation			
Address			
		Post Code	
Name		Grade/Designation	
Telephone			
Signed		Date	

**SECTION 5 – PENSION DETAILS**

Age (See Note A)	Years	<input type="text"/>	Months	<input type="text"/>
Normal Retirement Age (see Note B)		<input type="text"/>		
Pension Income		<input type="text" value="£"/>		
Compensation Income		<input type="text" value="£"/>		

Notes:                    A – at date of capitalisation  
                                   B – 55 for special classes or MHO's. 60 or 65 in all other cases.

**SECTION 6 – CALCULATION OF PENSION & COMPENSATION TO BE REMITTED TO SPPA**

Pension Income to age 55/60/65 (CER 1,4 or 7)	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Compensation Income to age 55/60 (CER 1or 4)	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Compensation Income after age 55/60 (CER 2 or 5)	<input type="text"/>	X	<input type="text"/>	=	<input type="text"/>
Total					<input type="text" value="£"/>

**SECTION 7 – PENSION & COMPENSATION FIVE YEAR OPTION  
 (please complete only if five year option is chosen)**

Total of Section 6 x 0.241 gives the annual amount due	<input type="text"/>	X	<input type="text" value="0.241"/>	=	<input type="text"/>
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**SECTION 8 – LISTS OF CASES**

List below the cases being submitted.  
(continue on separate sheet if necessary):

	Name	Date of Capitalisation	Superannuation Number	Amount (£)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
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**SECTION 9 – INSTALMENT DETAILS**

Total amount of capitalised sum to be remitted

£

Annual Instalments

£

Instalment Number ( 2 to 5 only)

Cumulative Instalments to date

Balance remaining

£

Amount Remitted

£