

SPN/LG CIRCULAR No.1/2009

The Secretary General
Convention of Scottish Local Authorities

The Chief Executive
Scottish Local Authorities

The Chief Executive
Water Authorities

The Principal Reporter
Scottish Children's Reporter Administration

The Chief Executive
Scottish Environment Protection Agency

The Director General
Strathclyde Passenger Transport Executive

The Clerk
Strathclyde Passenger Transport Authority

The Chief Executive/Director
Area Tourist Boards

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Your ref:
Our ref: LGT/12/16/00

12 February 2009

Dear Sir/Madam

THE LOCAL GOVERNMENT PENSION SCHEME IN SCOTLAND NEW SCHEME – APRIL 2009

Statutory Guidance

Further to our previous circular SPN/LG No. 3/2008 dated 26 June 2008, which enclosed statutory guidance on the operation of the new tiered contribution rate system, please now find attached a revised version of the guidance, version 2.

This version replaces version 1 issued with circular SPN/LG No. 3/2008 and contains the changes detailed in the attached appendix.

Administering Authorities are asked to ensure that version 2 of the guidance is forwarded to LGPS employers.

If you have any queries or comments regarding this guidance, please contact David Lauder either by telephone on 01896 893227 or by e-mail to david.lauder@scotland.gsi.gov.uk.

Yours faithfully



Jean Steel
Policy Officer, LGPS

Appendix to SPN/LG Circular No. 1/2009

LOCAL GOVERNMENT PENSION SCHEME IN SCOTLAND STATUTORY GUIDANCE ON ASSESSMENT OF MEMBER CONTRIBUTION RATE

CHANGES IN TEXT INTRODUCED BY VERSION 2

Section 1

8th paragraph, beginning “In assessing”, before the words “term time employees” the word “voluntary” has been inserted.

Section 5

(i) sub-paragraph (f) – after the word “first” the wording now reads – “full pay period in each new tax year following 31 March.”

(ii) sub-paragraph (k) – the following wording has been added –

“The exception to this is where regulation 4(4)(a) of The Local Government (Benefits, Membership and Contributions) (Scotland) Regulations 2008 apply i.e. where there has been a permanent material change in the member’s terms and conditions. Notification of the change and the effective date must be provided to the member and to the appropriate administering authority within one month of the effective date of the change.”

(iii) sub-paragraph (o) – the wording from “In notifying members...” [3rd line], to the end of the paragraph have been deleted and in their place the following sentence has been inserted - **“Employers must satisfy themselves that scheme members are aware of their rights of appeal.”**

(iv) sub-paragraphs (p) to (s) are new and additional.

(v) sub-paragraph (p) has been re-lettered as sub-paragraph (t).

SPPA

12 February 2009