

## SCOTTISH TEACHERS' SUPERANNUATION SCHEME 12/2011

**WHO SHOULD READ:** All HR and Payroll Managers  
**ACTION:** To read, circulate and action as appropriate  
**SUBJECT:** Reporting of strike days

### The purpose of this circular is to:

- remind employers to deduct strike days from pensionable service reported for year ending 31 March 2012

The recent industrial action on 30 November 2011 will result in a reduction of the pensionable service which should be reported for the period ending 31 March 2012. This will only affect employees who are members of the pension scheme and had "Unauthorised Leave" on that day.

The reduced service should be reflected in either the total days reported for full time employees or hours worked for part-time employees. These could either be on a TSS2 Leaver form or the TSS4 Annual Return.

Any further strike days within the reporting year should also be deducted and the balance of service reported accordingly.

**Ian Clapperton**  
**Director of Operations**  
**13 December 2011**

### Contact Information:

Should you have any enquiries about this circular or require assistance in completing the data requirements, please contact SPPA's Records Maintenance Team at [RMTSPPA@scotland.gsi.gov.uk](mailto:RMTSPPA@scotland.gsi.gov.uk) or alternatively, the Data Manager can be contacted at [Brian.Casson@scotland.gsi.gov.uk](mailto:Brian.Casson@scotland.gsi.gov.uk) or Telephone 01896 893239

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