

NATIONAL HEALTH SERVICE SUPERANNUATION SCHEME (Scotland) 07/2011

WHO SHOULD READ: All HR and Payroll Managers
Pension administration staff
Staff who submit data to SPPA

ACTION: Read and circulate as appropriate

SUBJECT: Employer Seminars

The purpose of this circular is to:-

- Invite employers to seminars being held on 22, 23 and 24 November 2011

SPPA will be hosting employer seminars on 22, 23 and 24 November 2011 at Tweedbank, Galashiels.

It is proposed that the following topics will be covered:-

- Pension Tax Relief
- Auto Enrolment
- Ill Health
- Data submissions
- Pensions Policy update.

The above list is not exhaustive and if there are other subjects you would like covered, please let us know and we will try and accommodate your request.

One of the issues raised previously was the location of SPPA's offices which some employers found difficulty in attending. To address this, we are now able to offer Video Conferencing facilities to those who are unable to attend in person. Employers who have this facility will be able to dial in and participate in the seminars.

Previous feedback also suggested that there were employers willing to host a Video Conferencing event at their workplace for other employers in their area and SPPA fully supports this initiative. If you are interested in hosting an event at your workplace please let us know.

To accommodate Video Conferencing, the topics covered will be in presentation format and SPPA's website will be updated after the event with the presentations used.



To allow SPPA to forward plan, please indicate your interest in attending by providing:-

- Names of all attendees
- Contact details (including email address)
- Preferred date
- Other topics for discussion

Details should be submitted to SPPAstakeholderliaison@scotland.gsi.gov.uk by 30 September 2011 and further details confirming arrangements will be issued in due course.

Whilst SPPA make every effort to keep our employers contact information updated, to ensure that our Circulars and other information are sent to the appropriate staff, we rely on you to advise the above e-mail address of any relevant changes.

Christine Ross

Operations Manager (Stakeholder Liaison)

10 August 2011

Contact Information:

Should you have any enquiries about this circular, or require further information, please contact: SPPAstakeholderliaison@scotland.gsi.gov.uk

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