Scottish Teachers' Pension Scheme 2025/09

Who should read:	• Chief Executives • All HR and Payroll Managers • Pension Administration Staff • Staff who submit data to SPPA
Action:	Read and circulate to all interested parties
Subject:	i-Connect Data Management Portal Move to monthly data submissions
Date:	12 August 2025

The purpose of this circular is to:

- **Provide awareness of the move to monthly data submissions**
- **Provide information about the i-Connect Data Management Portal**

To ensure that SPPA are able to provide scheme members with the best possible service and to help the agency meet the requirements laid out by The Pensions Regulator, we are currently undertaking a project for the introduction of the **i-Connect** Data Management Portal. As discussed at recent TWG forums, this was a system that SPPA looked to implement a number of years ago, but the project was subsequently postponed. It has since been re-initiated and we hope to begin onboarding employers over the coming months.

i-Connect is a cloud-based service which will facilitate a smoother exchange of employee information between your payroll systems and the SPPA. The i-Connect platform offers a range of benefits, including more efficient business processes and enhanced automation that will minimise administrative time. It will serve as a unified platform for interactions between employers and SPPA, enabling secure straight-through processing. This advancement is crucial for SPPA to achieve the necessary efficiency improvements.

We are in the process of issuing the draft Payroll Extract Specification Guide to our pilot group and we intend to roll this out on a staggered basis over the coming months depending on readiness and capability to provide the necessary payroll extract every pay period. The timescales for each tranche have still to be determined but the target is to onboard our first employers in October 2025.

The key project milestones are listed below:

- Issue draft Payroll Extract Specification Guide to pilot group;
- Finalise Payroll Extract Specification Guide;
- Issue final Payroll Extract Specification Guide to all employers;
- Onboard 1st Tranche

For further information or enquiries please contact sppaiconnect@gov.scot

SPPA i-Connect Project
12 August 2025